
JAMES D. LEWIS

1025 Woodmount Dr, New Albany, IN 47150 ♦ (217) 840-2183 ♦ 77jimlewis@gmail.com

PROFESSIONAL SUMMARY

Experienced and talented radio professional with over 25 years in the industry. Passionate about connecting with listeners and ensuring that daily workflows run smoothly. Proficient in managing staff, maintaining commercial logs for multiple stations, technical problem solving, interdepartmental partnerships, and radio/commercial production.

SKILLS

- Leadership
- Problem solving
- Strong Work Ethic
- Detail Oriented
- Radio Broadcasting
- Time Management
- Ability to Prioritize
- Organizational Skills

WORK HISTORY

WHMS/WDWS/WKIO (1995-2020)

Champaign, IL

Operations Manager

February 2004 to June 2020

- Continued responsibilities of Traffic Manager
- Recruiting & hiring on-air talent
- Managing 10 – 15 on-air staff members
- Presenting at local colleges on radio industry
- Hosted daily shows on news-talk radio, adult contemporary, classic hits, and rock stations
- Programming & execution of additional/new radio station
- Troubleshoot, address, & solve problems as they arise
- Developed, produced, & hosted top-rated show which increased annual revenue.
- Work closely with General Manager/VP for short & long-term programming/strategies

Traffic Manager

July 2000 to February 2004

- Continued responsibilities of Announcer/Operator
- Maintained commercial logs including traffic & continuity for multiple stations
 - Local and network/syndicated programming
 - Flagship of University of Illinois Sports
- Partner with sales team for commercial availability & inventory
- Assisted with billing and client questions regarding their invoices
- Submit timely affidavits to clients

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Full Time Announcer/Operator

August 1997 to July 2000

- Board operations
- On-air announcer
- Morning show prep
- Commercial production

Part Time Announcer/Operator

November 1995 to August 1997

- Board operations
- On-air announcer

EDUCATION

Parkland College

Champaign, IL

Radio Broadcasting: Studied radio broadcasting from 1995-1997.

EQUIPMENT/PROGRAM PROFICIENCY

- WideOrbit Automation for Radio
- Playlist Editor
- Marketron Visual Traffic
- Wheatstone hardware
- Wheatnet Navigator
- COMREX systems
- Adobe Audition
- RDBS
- XDS Satellite Receivers

*References available upon request.